



EMPLOYMENT APPLICATION

PERSONAL INFORMATION

DATE OF APPLICATION: _____

Name: _____
Last First Middle

Address: _____
Street (Apt) City/State Zip

Alternate Address: _____
Street City/State Zip

Contact Information: _____
() Home Telephone () Mobile Telephone Email

How did you learn about our company?

POSITION SOUGHT: _____

Available Start Date: _____

Desired Pay Range: _____
Hourly or Salary

Are you available to work: Full-time
 Part-time Temporary

Are you currently employed? _____

Are you related to anyone employed at Asian American Community Services?

Have you been convicted of a felony or misdemeanor?
 Yes No If Yes, please explain:

Are you a citizen of the United States?
 Yes No

If not, are you authorized to work in the United States?

Yes No

Note: A conviction will not necessarily be a bar to employment. Factors such as date, nature and number of offenses, age at the time of offense and rehabilitation will be considered.

EDUCATION

	Name and Location	Graduate? – Degree?	Major / Subjects of Study
High School			
College or University			
Specialized Training, Trade School, etc...			
Other Education			

Please list any recent or current community service, nonprofit, and/or volunteer experience.

Please list your areas of highest proficiency, special skills or other items that may contribute to your abilities in performing the position to which you are applying.

PREVIOUS EXPERIENCE

Please list beginning from most recent

Dates Employed	Company Name	Location	Role/Title

Job notes, tasks performed and reason for leaving:

Dates Employed	Company Name	Location	Role/Title

Job notes, tasks performed and reason for leaving:

Dates Employed	Company Name	Location	Role/Title

Job notes, tasks performed and reason for leaving:
